

**MINUTES OF THE VIRTUAL INVESTMENT REVIEW MEETING OF
THE CITY OF MIAMI
FIRE FIGHTERS' AND POLICE OFFICERS' RETIREMENT TRUST**

November 12, 2020

MEMBERS PRESENT

O. Cotera	-	Appointed by the City Commission
N. Enriquez	-	Elected by the Fire Fighters
M. Fernandez	-	Appointed by the City Commission
T. Gabriel	-	Appointed by the City Commission
S. MacDonald	-	Elected by the Police Officers
T. Roell	-	Appointed by the City Commission
R. Suarez	-	Elected by the Fire Fighters

ALSO PRESENT

G. Bikkesbakker	-	Investment Consultant
A. Lally	-	Investment Consultant
S. Bowen	-	Investment Consultant
R. Klausner	-	Legal Counsel
H. Merlak	-	Actuary

MEMBERS ABSENT

A. Valdivia	-	Elected by the Police Officers
-------------	---	--------------------------------

<u>VACANT</u>	-	City Manager Appointment
---------------	---	--------------------------

Chairman O. Cotera called the meeting to order at 8:30 a.m. with a quorum being present.

INVESTMENT ISSUES AND PERFORMANCE REVIEW QE 06/30/2020

The Meketa Group was represented by G. Bikkesbakker, A. Lally and S. Bowen. The reviewed:

- The priority time line shows that all of the categories listed as Priority One and Priority Two, have now been completed. Discussion ensued. The Investment Consultants were asked to edit the report in future to show the actual date of completion for each of the tasks.
- The Consultants reviewed with the Board the performance for quarter ending September 30, 2020. A full report of the quarter's Fund performance and position is on file and available for review.

MINUTES OF THE INVESTMENT REVIEW MEETING. OF THE CITY OF MIAMI FIRE FIGHTERS' AND POLICE OFFICERS' RETIREMENT TRUST

November 12, 2020

Page 2 of 3

INVESTMENT ISSUES AND PERFORMANCE REVIEW QE 09/30/2020 (continued)

- A draft of the Crisis Response Plan was reviewed. The Board's Legal Counsel reported that he had reviewed the Plan and recommended approval. Discussion ensued. A motion was made by N. Enriquez and seconded by T. Roell to adopt the Plan as presented. The motion was approved unanimously.
- The Consultants reported that the Manager Guidelines had been reviewed at length and current Guidelines were proper and in line with industry guidelines.
- The report presented a review of the management fee savings of nearly \$2.5 million per year which can be attributed to the portfolio restructuring.
- The Consultant reported that an extensive review was conducted on Custodial fees. The review revealed that, in addition to the estimated \$60,000 savings associated with the streamlining of the manager roster, there is a potential savings of an additional \$150,000 if First Eagle and Wellington were to be changed to comingled funds. Discussion ensued. The issue of investment restrictions mandated by Florida Statute and City Resolution was discussed. The Consultants were asked to reach out to the Board's Legal Counsel for an opinion on the issue.

MANAGER PRESENTATIONS

The below listed Investment Managers made presentations to the Board on their performance for the quarter ending June 30, 2020. A copy of their individual reports is on file at the Fire and Police Pension Office and available for review.

AXA – R. Houle, L. Cornell
Champlain – S. Braynan
SL Partners – M. Nicolson, S. Hay
Catalyst – G. Wolfson, B. Rich

ADMINISTRATIVE ISSUES

- a. COLA Reserve
The Actuary, H. Merlak reviewed with the Board an estimate done for the COLA reserves. Discussion followed. The Actuary was asked to prepare a full COLA Fund review to include purpose of the reserves along with recommendations on safeguards that can be used to preserve the COLA Fund.

ADMINISTRATIVE ISSUES (continued)

b. Three Year Experience Study RFP Responses

The Board reviewed the responses received on the RFP done for actuarial service for our Three Year Experience Study. Firms that responded to the RFP were:

Cheiron
Foster & Foster
Pension Board Consultants
Segal Group

Lengthly discussion took place. A motion was made by T. Gabriel and seconded by R. Suarez to engage with Foster & Foster to conduct the Study. The motion was approved unanimously.

With no further business, the meeting was adjourned at 12:45 p.m. by a motion from N. Enriquez a second from T. Roell and a unanimous vote.



O. Cotera, Chairman

Attest:



Dania Orta, Administrator